

West Navarre Intermediate School Parent Information 2016-2017 School Year

Title I

West Navarre Intermediate is a Title I school. We qualify as a Title I School, because our free/reduced lunch counts are currently over 40%. This identification is a big advantage to our school, because we receive additional federal support to help meet the needs of our students. These services and supports have included things such as: funding for an Academic Intervention Specialist, purchases of materials and classroom curriculum, leveled readers, stipends for before and after school tutoring, professional development of faculty/staff, and computer software/hardware. Title I places an emphasis on targeting students with academic needs and focuses resources where they can most benefit students. Title I also supports parent involvement and education. We continue to look for ways we can help meet parent needs and keep parents informed about the curriculum and education of our students. We encourage you to share your ideas with us so our school can partner with you. . Our parent resource center is located in the front office. There you will find useful information to provide assistance in many different areas of parenting and family needs. If you have a need, but are unable to find the resource information at our Parent Resource Area, please contact Mrs. Dorsey or Mrs. Colin.

School Hours & Transportation

School start time is 8:25 AM. The tardy bells ring at 8:25 AM. Instruction starts promptly at 8:25 AM so students who are tardy will be missing instruction. The school day ends at 2:31 PM. Supervision is provided from 7:55 AM until 3:00 PM. Parents are solely responsible for student supervision until 7:55 AM. Parents who bring their students in the morning must remain in their cars. **No student should be left unattended.** School personnel will be supervising the drop off area at the front entrance beginning at 7:55 AM. Parents who pick up their students in the afternoon should remain in their cars and follow the flow of traffic. **All vehicles should enter the school premises from Sunrise Dr. not Cotton Bay Lane.** Car tags will be available in the cafeteria during orientation in August. After orientation car tags may be picked up in the front office. **Please have an established routine for the afternoon; for example, Mon, Tues, and Wed bus rider home; Thurs and Fri car rider. If an emergency should arise and the afternoon arrangements change, you must send a note with your child or FAX a note to the school at 936-6067 by NOON. We do not accept changes over the telephone or text messages.** Grades 3rd, 4th, 5th parent pickup will begin at 2:30 PM. Pre-K will dismiss at 2:40 PM. ***Please note: Blue car tags will be issued for Grades 3, 4, and 5. Pink car tags will be issued for Pre-K.***

Visits and Conferences

Parents and all visitors are required to check into the office when they come to school and receive a badge. If you are volunteering, you will need a volunteer badge. Parents are welcome to eat lunch with their children, but this is not a time for a conference. Please schedule appointments for conferences. Please be reminded that all visitors/parents are required to follow the dress code for students (i.e. no spaghetti straps or midriff exposed, shorts should be fingertip length, no hats). Parents are welcome to each lunch with their child. Your child may pick one friend to sit with them at the designated blue tables by the stage.

Volunteer Information

Volunteerism is a vital part of WNIS. Volunteer orientation will be held on September 13. Each volunteer is asked to complete an application, which will be presented to the School Board for approval. We request that these be completed by the first month of the school year for all family members who will possibly volunteer during the 2016-2017 school year. **Volunteers working at school or accompanying a class on a field trip should make child care arrangements for their preschool children.** For more information about the school volunteer program, please call Mrs. Dorsey or Mrs. Colin @ 936-6060. **For your planning purposes, please keep in mind all volunteers must be school board approved before volunteering.** At the onset of each year everyone must scan their license (unless you have already scanned it here last year). It is much easier to take care of this during orientation or registration. Please note that you are free to volunteer in other areas of the school other than the classroom, for example we always need help in the media center.

School Advisory Council

We currently have parent openings on the School Advisory Council for the 2016-2017 School Year. If you would like to be nominate a parent or are interested yourself, please contact Mrs. Dorsey @ dorseys@santarosa.k12.fl.us. Nominations will be accepted August 11, 2016 to August 19, 2016. Election will take place via electronic vote August 22, 2016 to August 26, 2016.

School Public Accountability Report (SPAR)

The Elementary and Secondary Education Act (ESSA) requires that school districts provide parents with an annual School Public Accountability Reports (SPAR). The report contains information about your school: readiness, student performance, school safety, teachers and staff, Adequate Yearly Progress, and student demographics. These reports are initially published prior to the beginning of the school year. The report can be accessed at <http://doewebprd.doe.state.fl.us/eds/nelbspar/index.cfm> by choosing "Santa Rosa" and then "West Navarre Intermediate".

Cafeteria/Food Service

Student breakfast and lunch prices are: Breakfast \$1.05; Breakfast – Adult \$1.75; Lunch – Elementary \$2.45; Lunch – Adult \$3.25. **PLEASE ENSURE YOUR CHILD HAS MONEY EACH DAY FOR LUNCH.** *Please be aware of your child's lunch charges. We will not*

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allow them to charge in excess of \$5. You may prepay for lunches by the week, month, semester, or year in cash, check or online at www.MySchoolBucks.com. You are strongly encouraged not to bring fast food items when you eat lunch with your child. You may purchase a lunch or bring a lunch from home. Our cafeteria is a business like the local fast food stores or restaurants. Carbonated soda drinks are not allowed. Please do not pack sodas unless requested on a field trip. Students may have only one friend sit with them at the parents' table due to space constraints.

Free and Reduced Applications

You may complete these electronically using laptops in the cafeteria during orientation. The applications are also available online at www.santarosa.k12.fl.us. If you need an application anytime during the school year, please call the front office @ 936-6060. The school is now considered a Title I school (more than 40% free and reduced participation in the school lunch program). Title I status provides a resources for the school in regard to additional educational and funding opportunities for our students. It is our goal to maintain this status and it starts by having all parents complete the application.

Positive Behavior Support

West Navarre Intermediate is proud to be a positive behavior support (PBS) school. The PBS framework provides schools with an opportunity to teach expected behaviors utilizing positive reinforcement along with more targeted interventions for students who require more intensive supports. Our program looks very different from any other school-wide PBS program in the state. Our school population is divided across five different communities and students earn points for their respective communities by displaying the below school-wide expectations. The school holds nine week competition for communities to see which one can earn the most points and then participate in the subsequent reward community service opportunity. Our goal is to maintain a program that fosters school-wide unity, a community service paradigm, and student leaders. The five school-wide expectations are: loyalty, respect, responsibility, truth, and courage.

Absences

If your child is sick please send a note to the school within three (3) school days of the absence(s) in order for the absence(s) to be excused. If you have a forthcoming event and would like to request approval for an excused absence(s) you must do so five (5) school days prior to the absence. The school strictly adheres to the five school day prior notice policy. Please be aware that this is school board policy and can be viewed in the Santa Rosa County School Code of Student Conduct on the SRSCSD website at: <https://www.santarosa.k12.fl.us/files/csc.pdf>. Please fill out a request form if you would like to receive a hard copy of this document.

Medication

No student is allowed to bring medication to school. Parents must bring in the medication in the original container and sign paperwork in the clinic. Please be aware this is school board policy and can be viewed in the Santa Rosa County School Code of Student Conduct (<https://www.santarosa.k12.fl.us/files/csc.pdf>). Contact the School Health Tech @ 936-6060 for more information.

Physical Education and Special Area Classes

Students will have a special area class for 35 minutes each day. West Navarre Intermediate uses a 7 color day rotational schedule for music, art, and physical education. Classes will have physical education 4 out of 7 color days and will attend media, music and art classes the other 3 color days. On their physical education days they will need to wear appropriate clothing and shoes (i.e. athletic shoes and clothing conducive to movement). Our color rotation is: Red, Orange, Yellow, Green, Blue, Indigo, and Violet.

Toys/Electronic Devices

In order to maintain an appropriate learning environment, the following are prohibited: trading cards, make-up, CD players, electronic games, animals or toys of any kind. Students may bring a mobile device to school. The mobile device shall be in silent mode during school hours so noises from the device will not disrupt the instructional environment. During INSTRUCTIONAL time, a student may use their mobile device as indicated by the teacher/instructor in charge. Parents who need to reach their child (or vice versa) should communicate via the Front Office if an emergency arises. A student may use a mobile device on a school bus as directed by the official in charge (Bus Driver, Teacher, Coach, etc.). Failure to follow instructions from the school official in charge may result in a discipline referral. Continued use of a mobile device after being instructed by a school official not to do so may result in disciplinary action.

PTO

The PTO, an organization of parents and staff members, is an organization that helps raise funds and support activities that contribute to the enhancement of the educational program at WNIS. Examples of PTO support for WNIS include purchasing of computers and other classroom needs, providing funds to pay for student lunches until other funds can be secured, and honor roll recognitions. Parents are encouraged to join and support this worthwhile organization. For more information about our PTO check out their Facebook Page <https://www.facebook.com/westnavarreintermediatepto/>